Invoice / Payment Requisition

From: _____

_____

_____

Phone: (____) _____

Fax: (____) _____

PROJECT: _____

Invoice/Requisition # _____

Date: _____

Period From: _____ to _____

JOB #: _____

Original Contract Amount: $ _____

Change Orders:	**Add**	**Deduct**
No: _____	$ _____	< _____ >
No: _____	$ _____	< _____ >
No: _____	$ _____	< _____ >
No: _____	$ _____	< _____ >
No: _____	$ _____	< _____ >
No: _____	$ _____	< _____ >
Total Change Orders:	$ _____	< _____ >

Revised Contract Amount: $ _____

Payment Request	Percentage	Gross	10% Retainage	Net
1. Total Labor & Material to Date	_____ %	$ _____	$ _____	$ _____
2. Less Previous Requisitions	< _____ % >	< _____ >	< _____ >	< _____ >
3. Current Period	_____ %	$ _____	$ _____	$ _____

Submitted By: _____

Authorized Subcontractor Signature

Title: _____

For Compass Use Only

AMOUNT $_____

JOB#_____ CODE_____

APPROVAL_____

Compass
Construction, Inc.
The arc of excellence

ENTERED_____ POSTED_____

CK DATE_____ CHECK # _____

DATE PICKED UP/MAILED _____